



Steve Rowlands
Director

222 N. 52nd Street
Quincy, Illinois 62305

(217) 228-4572
Fax: 222-9361

QUINCY/ADAMS COUNTY 9-1-1 GOVERNING BOARD MEETING
January 18, 2012

10 members present: Adams County Board Member John Johnson (Governing Board Chairman); Adams County Board Member Nick Peters, Adams County Board Member Teresa Bockhold, Quincy Alderman Jack Holtschlag, Quincy Alderman Dan Brink, Quincy Police Chief Rob Copley, Quincy Fire Chief Joe Henning, Adams County Rural Fire Association Secretary Bill Johnson, Adams County Sheriff Brent Fischer, and Adams County EMS Chief Paul Davis.

1 member absent: Quincy Alderman Kyle Moore

Also present: 9-1-1 Director Steve Rowlands; 9-1-1 staff members Joann Liesen, John Frankenhoff and Sharon Tedrow

Quorum Call and Approval of Previous Meeting Minutes. 9-1-1 Governing Board Chairman John Johnson called the meeting to order at 5:15 p.m. and indicated a quorum was present. Bill Johnson made a motion to approve the minutes of the October 19, 2011 meeting and Chief Rob Copley seconded the motion. The minutes were approved as distributed with no changes, 10 yes, and 0 no with 1 member absent.

204 Fund Status. The WETSA balance is \$493,750.92 as of January 18, 2012. Director Rowlands stated that the sunset for the WETSA surcharge is April 2013 without action by the Illinois Legislature to extend it beyond.

FY2012-2013 Budget. 9-1-1 Governing Board Chairman John Johnson asked Director Steve Rowlands to present his budget. Director Rowlands referred to the handout on the budget given to all of the 9-1-1 Governing Board members. The 202 Fund – Operating Budget shows a 3.09% total increase or \$39,000 from last year's budget. Director Rowlands stated that the salary and wage line item amount is almost flat due to the resignation of a senior employee and reduced salary of a new employee. He stated that the budget includes a 2% pay increase per the union contract; the overtime line item was decreased by about \$3,000. Group Health Insurance has an increase of \$7,680 with a major increase for IMRF at 26% or \$22,394 over last year per budget guidance from the City Comptroller. The building maintenance line item was increased by \$3,000 to cover additional costs that are incurring for the building repairs and maintenance. Director Rowland noted that the 202 Fund also provides \$27,000 for Motorola Starcomm21 radio annual usage fees for the Quincy Police and Adams County Sheriff's Office.

Director Rowlands referred to the 204 Fund (WETSA) Operations and Capital Savings page of his annual budget proposal. He stated that the estimated balance for the WETSA fund on May 1, 2012 is estimated to be \$506,400. The estimated annual revenue from WETSA distributions May 1, 2012-April 30, 2013 is expected to be \$342,000 (\$28,500 x 12 months).

Estimated interest earned May 1-April 30 is \$3,600. The estimated balance at the end of the fiscal year, April 30, 2013, would be \$852,000.

In the communications line item, it was agreed last year to move WETSA-eligible E9-1-1 expenses from the 202 Fund communications line item to the 204 Fund communications line item. Budgeted for the 204 Fund is \$158,000 for Communications that is \$1,000 over last fiscal year. A \$20,000 repair contingency is also in the operations part of the 204 Fund. Director Rowlands stated that he is negotiating a reduced rate for the annual maintenance and license fee with Logistic Systems (CAD/RMS) as John Frankenhoff provides a lot of support for CAD and RMS and he believes Logistic Systems should discount our cost for their services. The maintenance and license fee is currently budgeted at \$32,000

Director Rowlands stated that the rest of the WETSA revenue and fund balance is contained in the Capital Outlay line item as capital savings for expenditures outlined in the long-range Capital Equipment Replacement Plan that the 9-1-1 Governing Board approved last year. He stated that the capital savings for future major equipment changeouts in both 9-1-1 Center and Courthouse Backup 9-1-1 Center is estimate to be \$1.26 million. Major equipment purchases would occur in FY2015/2016 and FY2016/2017.

Director Rowlands stated the he will enter the budget information into the City of Quincy computer system by February 1, 2012 and follow the City's budget process with budget hearings before the Quincy City Council to be held in April 2012.

9-1-1 Governing Board Chairman John Johnson asked if there were any questions for Director Rowlands concerning his FY2012-2013 budget plan. There were no questions. John Johnson requested a motion to approve the budget.

Nick Peters made a motion to approve the FY2012-2013 budget. Teresa Bockhold seconded the motion. The budget was approved with 10 yes, 0 no and 1 member absent.

Annual Statistics. Director Rowlands stated that 9-1-1 telephone calls are continuing to shift from landline to wireless. He stated that in 2011, 67% of 9-1-1 calls came from wireless telephones; 10 years ago only around 35% of 9-1-1 calls were placed by cell phones.

Sheriff Fischer asked if there was a way to show what percentage of non-emergency calls were for calls for service for a particular agency. Steve Rowlands that we do not have the capability statistics that separate whether a call for service for a particular public safety agency originated from a 9-1-1 call or from someone calling the non-emergency number..

New Business. There was no new business.

Executive Session. An executive session was not needed.

Next Meeting. The next quarterly meeting of the 9-1-1 Governing Board is scheduled for Wednesday, April 18, 2012 at 5:15 p.m.

Meeting Adjournment. Bill Johnson made a motion to adjourn the meeting and Chief Copley seconded the motion. The motion was approved with 10 yes, 0 no and 1 member absent. The meeting was adjourned at 5:30 p.m.

Steve Rowlands