



# QUINCY/ADAMS COUNTY 9-1-1

Steve Rowlands  
Director

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## QUINCY/ADAMS COUNTY 9-1-1 GOVERNING BOARD MEETING

Minutes

April 16, 2008

9-1-1 Center, 222 N. 52<sup>nd</sup>, 5:15 p.m.

7 members present: Quincy Alderman Skip Vahlkamp (Governing Board Chairman), Adams County Board Member Dave Bellis, Adams County Board Member Jerry Smith, Quincy Alderman Jack Holtschlag, Adams County Sheriff Brent Fischer, Quincy Police Chief Rob Copley, Adams County Rural Fire Association Secretary Bill Johnson

4 members absent: Quincy Alderman Tony Sassen, Adams County Board Member Billy Bennett, Quincy Fire Chief Scott Walker, and Adams County Ambulance Director Paul Davis

Also present: Adams County State's Attorney Jon Barnard, 9-1-1 Director Steve Rowlands, 9-1-1 Staff members Mark Krzystofczyk, Jo Liesen, Sharon Tedrow and Carol Calkins

### Quorum Call

Chairman Skip Vahlkamp called the meeting to order and indicated a quorum was present. Jerry Smith made a motion to approve the minutes of the January meeting and Bill Johnson seconded the motion. The motion passed unanimously and the minutes were approved as distributed with no changes.

### FY 2008-2009 budget

Steve Rowlands gave an update on the FY 2008-2009 budget progress. A budget hearing for the 9-1-1 budget with the City Council was held on April 10. The budget of \$1,348,484 is a 2% increase or \$26,379 over the previous fiscal year and is a baseline budget going forward.

### 310 Fund Status (Loan)

The loan expenditure fund has been closed out with all of the bills paid and the project complete. A principal reduction payment of \$124,202.75 from the fund balance was made on March 18, 2008 using interest earned and unused funds. A principal reduction payment of \$100,000 from the WETSA funds is planned for the first part of May or June 2008. The loan is due to be fully paid off on May 15, 2014. Two principal reduction payments made will probably reduce the payoff time by 10 months to a year. Expect to use the \$45,000 additional distribution from the WETSA to do another reduction payment later this fiscal year. Extra money is left in the WETSA fund for future capital expenditures. It is planned to leave \$50,000 in the 204 fund and use any extra money to pay off the loan.

### 204 Fund status (WETSA)

The balance of the WETSA fund is \$142,406.42, which includes the WETSA surcharge and Vonage VOIP E9-1-1 remittance fee. It is planned to take \$100,000 for a loan reduction payment. Referring to the ICC WETSA Office letter dated March 28, 2008; there was a one time distribution of \$65,750.87 for the December 2007 payment and our portion of the \$8 million transferred from the Wireless Carrier Reimbursement Fund to Wireless Service Emergency Fund. Our portion was approximately \$45,250 above what we normally get and is not included in the budget. The ICC decided to distribute the money now and not wait for the

Illinois State Budget to start. The ICC has a supplemental appropriation for FY2008 to cover additional distribution. If the supplemental appropriation does not pass, the state will catch up distribution in FY2009.

#### Wireless 9-1-1 Phase II implementation status

All wireless providers serving Adams County are Phase II with the exception of T-Mobile. T-Mobile does not have a large customer base here with 250 subscribers and use the Symmetry towers for roaming. We requested Wireless Phase II from all providers on December 11, 2006. FCC Consent Decree required T-Mobile to have 50% deployment within 6 months of our request with 100% deployment after 15 months. T-Mobile did not meet the FCC requirement to provide 50% Phase II deployment by June 11, 2007. T-Mobile did not make the March 11, 2008 100% deployment milestone. Lynn Mell, T-Mobile Senior Manager of Regulatory Affairs informed Steve Rowlands by e-mail that Quincy is approved for network expansion in 2008 and that 3 additional tower sites are due to come online by June 30, 2008. She states that she expected Phase II compliance by October 2008.

Dave Bellis asked if it hurts us. Steve Rowlands stated no, John Frankenhoff is working with them on GIS and cell towers. He is pretty comfortable with the current carriers that already provide Phase II.

#### Other

Steve Rowlands requested that the October 15, 2008 quarterly meeting be moved to October 8, 2008 due to the Director's planned vacation. Dave Bellis made a motion to move the quarterly meeting to October 8, 2008. Sheriff Fischer seconded the motion. The motion passed unanimously with 7 yes, 0 no and 4 absent.

Steve Rowlands stated in the NENA trade magazine, a picture of our building is in an article about small 9-1-1 Centers. Steve Rowlands spoke with Steve Loomis before our building was built. Steve Loomis contacted Steve Rowlands for the information on our new building.

Sheriff Fischer made a motion to go into Executive Session to discuss personnel issues. Chief Copley seconded the motion. Executive session was held.

The meeting was resumed. Jerry Smith made a motion to send a memorandum to Steve Rowlands that was discussed in Executive Session. Dave Bellis seconded the motion. The motion passed with 6 yes, 0 no, 4 absent and Chief Copley abstained.

Dave Bellis made a motion to give Mark Krzystofczyk a \$1,000 raise. Bill Johnson seconded the motion. The motion passed with 5 yes, 2 no and 4 absent.

#### New Business

There was no new business.

#### Future meetings

The next quarterly meeting of the 9-1-1 Governing Board is scheduled for Wednesday, July 16, 2008 at 5:15 p.m. The meeting will be held in the conference room located in the 9-1-1 building, 222 N. 52<sup>nd</sup> Street. The final quarterly meeting for 2008 will be on October 8, 2008.

#### Meeting adjournment

Chief Copley made a motion to adjourn the meeting. Dave Bellis seconded the motion. The meeting was adjourned.

