



QUINCY/ADAMS COUNTY 9-1-1

Steve Rowlands
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QUINCY/ADAMS COUNTY 9-1-1 GOVERNING BOARD MEETING Minutes July 21, 2010

6 members present: Adams County Board Member John Johnson (Governing Board Chairman), Adams County Board Member Nick Peters, Adams County Board Member Lyle Nichols, Adams County Sheriff Brent Fischer, Quincy Alderman Jack Holtschlag, and Rural Fire Association Secretary Bill Johnson.

5 members absent: Adams County EMS Chief Paul Davis, Quincy Alderman Dan Brink, Quincy Alderman Kyle Moore, Quincy Police Chief Rob Copley, and Quincy Fire Chief Joe Henning.

Also present: 9-1-1 Director Steve Rowlands; 9-1-1 Staff members John Frankenhoff, Mark Krzystofczyk and Sharon Tedrow; and EMA Director John Simon.

Quorum Call and Approval of Previous Meeting Minutes. 9-1-1 Governing Board Chairman John Johnson called the meeting to order at 5:15 p.m. and indicated a quorum was present. Lyle Nichols made a motion to approve the minutes of the April 21, 2010 meeting and Bill Johnson seconded the motion. Motion passed with 6 yes and 0 no with 5 members absent. The minutes were approved as distributed with no changes.

Request to Speak. John Simon, Director, Adams County Emergency Management Agency, spoke to the governing board regarding modifications to the 9-1-1 building as a result of the \$140,000 EOC Technology Grant. The EOC/conference room would be getting equipment, adding large screen monitors with smart board capability, monitors for dispatch, video display and a video conferencing system that is compatible with the Adams County telephone system. He stated that the grant is 100% funded by U.S. Department of Homeland Security.

Lyle Nichols asked what is the timeframe for installation of the project. John Simon advised that installation should start the first part of September. Lyle Nichols asked if he had to go out for bid for the equipment. John Simon stated he has to purchase the equipment according to local guidelines. He can use the state contract bid if the equipment is listed there. He will go out on bid for some items as the cost is over the county's purchasing limit and he is developing bid specs.

Sheriff Fischer asked John Simon and John Frankenhoff about the video conferencing system and if it was the same as the one used at the Adams County Health Department. John Frankenhoff stated the Health Department's conferencing system is proprietary and will not integrate with this system. He advised for each computer with conferencing, there is a cost involved and this video conferencing system will not work with computers outside our network John Simon stated they could add software to connect the systems but it costs money. .

Steve Rowlands stated that he asked John Simon to provide information to the governing board about the project since it involved electrical and other modifications to the 9-1-1 building. Steve Rowlands stated that 9-1-1 would benefit from the technology that will be installed. He advised that once the communications tower is put in operation and the new equipment from the grant would likely increase the monthly electric bill.

Lyle Nichols made a motion to allow Adams County Emergency Management Agency to modify the building to install the new equipment. Jack Holtschlag seconded the motion. Motion passed with 6 yes and 0 no with 5 members absent.

204 Fund Status. Steve Rowlands stated that the 204 fund balance is \$149,331.26, which includes both the WETSA surcharge and Vonage VOIP E9-1-1 remittance fee.

The Vonage VOIP E9-1-1 remittance fee balance is \$48,767.99 as of July 20, 2010. The average monthly revenue is \$1,500. Steve Rowlands informed the governing board that Public Act 96-0927 was signed by the Governor on June 15, 2010 and would effectively end the Vonage revenue source for Quincy/Adams County 9-1-1. He stated that under the amended Telecommunications Act, VOIP providers would now provide the same landline 9-1-1 surcharge remittance to 9-1-1 systems as legacy telephone companies. He stated that the amended law supersedes the agreement between Illinois Chapter of the Illinois National Emergency Number Association and Vonage America. Since Adams County has no landline surcharge. Director Rowlands stated Quincy/Adams County 9-1-1 would expect to lose about \$18,000 in revenue annually.

Steve Rowlands stated that the WETSA balance is \$100,563.27 as of July 20, 2010. Sunset for the WETSA surcharge is April 2013. The average monthly revenue is approximately \$27,500 per month. He stated that Illinois HB5336 that would extend repeal of the WETSA to January 1, 2019 died in the Rules Committee.

Lyle Nichols asked what the impact of not having the Vonage revenue does to the budget? Steve Rowlands stated that the funds were being saved for future capital expenditures along with WETSA revenue and that the loss would have no impact on the operational budget. Nick Peters asked if you wanted to replace the \$18,000 with a surcharge how much would it be? John Johnson said he thought it would be minimal.

9-1-1 Loan Status. Director Rowlands stated that the outstanding loan balance as of July 1, 2010 was \$128,365.51. The monthly loan payment to First Bankers Trust is \$21,224.84 (\$16,224.84 payment + \$5,000 principal reduction payment). After the monthly payment on July 6, 2010 puts the loan balance to about \$108,000. He stated the loan could be paid off next month and noted that the original loan payoff date was June 2014. He stated that he would look to pay off the loan next month unless the board directed him not to. John Johnson suggested that Director Rowlands check with City Comptroller Ann Scott and City Treasurer Peggy Crim before paying off the loan.

Personnel Status Update. Director Rowlands stated that the 9-1-1 employee, who was on an 18-month unpaid medical leave, was dismissed effective June 1, 2010; the employee was medically evaluated as not fit for continued employment as a 9-1-1 telecommunicator.

Building Maintenance. Director Rowlands stated that the building is now four years old and more maintenance is starting to be needed. A circulation pump was replaced on the geothermal system, and a heat pump in systems administration office was repaired. He stated that the both back up rooftop York air conditioning units were running full time in dispatch and the electronic room for the past 3 weeks as the primary Liebert unit has a smoke detection sensor that is bad that causes it to shutdown; parts are on order. Steve Rowlands stated there has been low water pressure for the building recently that is being addressed. He also stated that the second backup York unit's drain line was broken which brought water into the electronic room and systems administrator's office that has since been repaired. He stated that we are starting to see more maintenance issues with the building as it ages and that he may need to increase the line item for building maintenance in future budgets.

New Business. There was no new business.

Next Meeting. The next quarterly meeting of the 9-1-1 Governing Board is scheduled for Wednesday, October 20, 2010 at 5:15 p.m.

Meeting adjournment. The meeting was adjourned.

Steve Rowlands