

**PROCEEDINGS
OF THE COUNTY BOARD
ADAMS COUNTY, ILLINOIS**

COUNTY OF ADAMS)
STATE OF ILLINOIS)

The County Board of Adams County, Illinois met at the Courthouse, Quincy, Illinois, on Tuesday, August 9, 2005 at 7:00 P.M., pursuant to recess.

PRESENT: Mike McLaughlin, Chairman
Georgia Volm, County Clerk

Chairman McLaughlin gave the invocation followed by the pledge of allegiance to the Flag of the United States of America.

Chairman McLaughlin called the meeting to order. The County Clerk called roll and the following members were present: Heidbreder, Johnson, Baum, Obert, McCleary, Hibbert, Totsch, Bockhold, Niekamp, Scott, Richard Reis, Peters, Sparks, Bennett, Cole, Randall Reis, Snider, Bellis, and McLaughlin. Absent were Wand and Peter. Total present: 19. Total absent: two.

After excusing Mr. Wand and Mr. Peter, Chairman McLaughlin declared a quorum present.

Officeholders, department heads, and/or their representatives also present were: Mr. Lovelace from the State's Attorneys Office, Mr. Simon from EMA, Ms. Zimmerman from the Supervisor of Assessments Office, Mr. Klusmeyer from the Highway Department, Mr. Myers from the Ambulance Department, Mr. Hamilton from the Coroner's Office, Ms. Reddington from the Treasurer's Office, and Sheriff Fischer from the Sheriff's Office.

EMA Coordinator/Simon – Mr. John Simon, the new EMA coordinator, took the oath of office. Chairman McLaughlin extended his congratulations to Mr. Simon on his appointment to this position.

Mr. Bennett moved to approve the minutes of the July 12, 2005 meeting as printed and distributed.

Mr. Obert seconded the motion.

Motion to approve the July 12, 2005 minutes as printed and distributed adopted.

TRANSPORTATION, BUILDING & TECHNOLOGY

Committee Action & Report (Mr. Baum)

Bills – The committee met on July 19, 2005 and reviewed the bills for the Maintenance Department, the Jail, the Regional Superintendent of Schools, and the Technology Department. All of the bills were in order. The committee also met on August 8, 2005 and reviewed the bills for the Highway Department and for EMA. All of the bills were in order.

HVAC/Jail Dormitories – The heating and air conditioning project on the second and third floor in the jail dormitories is complete. A walk-through of the project will be held on Wednesday, August 10, 2005 at 8:00 A.M. to finalize the project.

Roofing Project – The roofing project on the fourth floor is ninety percent complete. Work has begun on the second floor and should be finished in approximately two weeks.

Shredding of Documents – The committee met at Transitions to observe their shredding operation, including the security involved in handling the documents. At this time the committee recommends that Adams County rent four bins at \$25.00 per bin per month. They are also recommending that the bins be placed in a convenient location such as the maintenance department.

Summer Projects – On-going projects for the summer and fall include:

- 1) A pre-mix program which is about 40% complete.
- 2) The bridge on the Kellerville blacktop. The concrete should be poured next week, with the bridge re-opening in mid-September.
- 3) Work on east State Street is about 40% complete.
- 4) Work on the bridge at South 12th Street in Melrose Township has begun.
- 5) Two contracts were let on Friday, August 5, 2005 for the resurfacing of eleven miles of asphalt on the Clayton blacktop at a total of \$1,122,000.00.

County Highway Resolutions – The County Clerk read one resolution, by title, for approval.

08-2005-01 Resolution granting aid to Payson Road District and appropriating \$6,000.00 for County Bridge Fund #718, located on approximately 1.75 miles southwest of Payson, Illinois, paying Metal Culverts, Inc. \$4,653.00 for furnishing a 72 inch by 62 foot pipe culvert. (See Attachment A-1).

Mr. Obert moved to approve the resolution as read above.

Mr. Baum seconded the motion.

Motion to approve the resolution as read above adopted.

County Highway Resolutions – The County Clerk read, by title, one resolution for approval.

08-2005-02 Resolution appropriating \$5,000.00 from the County Bridge Fund for various size poly culverts used as drainage culverts or culvert liners on various county highways. This project shall be known as County Bridge Fund Project #715-1, and includes payment to Coady Supply Company, Inc. of \$2,935.20 for furnishing the poly culverts. (See Attachment B-1).

Mr. Bennett moved to approve the resolution as read above.

Mr. McCleary seconded the motion.

Motion to approve the resolution as read above adopted.

County Highway Resolutions – The County Clerk read, by title, one resolution for approval.

08-2005-03 Resolution granting aid to Honey Creek Road District and appropriating \$3,000.00 for County Bridge Fund #719, located on approximately 1.50 miles northwest of Coatsburg, and paying Metal Culverts, Inc. \$2,192.40 for furnishing a 36 inch by 84 foot pipe culvert. (See Attachment C-1).

Mr. Baum moved to approve the resolution as read above.

Mr. Obert seconded the motion.

Motion to approve the resolution as read above adopted.

County Highway Resolution – The County Clerk read one resolution, #08-2005-04, for approval (See Attachment D-1).

WHEREAS, it was necessary to install 264 foot of 96 inch steel culvert pipe in the creek crossing North 42nd Street between Wismann Lane and Koch's Lane, and

WHEREAS, THIS PROJECT SHALL BE KNOWN AS County Bridge Fund Project #720, and

WHEREAS, an appropriation should be made from the County Bridge Fund in the sum of \$45,000.00.

NOW, THEREFORE, BE IT RESOLVED, that an appropriation in the sum of \$45,000.00 is made from the County Bridge Fund for project #720.

BE IT FURTHER RESOLVED, that a voucher be drawn on the County Bridge Fund for project #720 as follows:

In favor of Metal Culverts, Inc. – \$29,026.80
In favor of R. W. Reichert Trucking Service – \$7,106.25

as payment of the County's liability in behalf of such work, upon bills therefore properly verified and presented according to law and the rules of this Board.

Mr. Baum moved to approve the resolution as read above.

Mr. Peters seconded the motion.

Motion to approve the resolution as read above adopted.

Shredding of Documents – Re-addressing the issue of renting bins from Transitions to gather documents for shredding, Mr. Baum replied to several questions from the county board. At this time the intention is to place four bins in the maintenance department. Since no contract is being signed, the number of bins can be adjusted on a month by month basis as the County determines the need. The total monthly cost for four bins will be \$100.00. The line item number for this expense has not yet been determined.

LEGISLATIVE & JUDICIAL

Committee Action & Report (Mr. Bockhold)

Bills – The committee met on Tuesday, July 19, 2005 and reviewed the bills from the Circuit Clerk's Office, the Juvenile Detention Center, the Probation Department, the Public Defender's Office, the State's Attorneys Office, and the Supervisor of Assessments. All of the bills were in order.

Fireworks Display/2100 E. 1300th Place – Mr. Bockhold made a motion to approve a fireworks display permit for August 27, 2005 at 2100 E. 1300th Place (South of Whispering Oaks) pending proof of insurance (See Attachment E-1).

Mr. Richard Reis seconded the motion.

Discussion – Mr. Baum requested the name of the individual putting on the fireworks display. Mr. Bockhold explained that Mr. Dave Yuchs is the individual requesting the permit and he does have a fireworks license. He is putting on the display for a private party.

Motion to approve a fireworks display permit for August 27, 2005 at 2100 E. 1300th Place (South of Whispering Oaks) pending proof of insurance adopted.

The committee's next meeting will be on Tuesday, August 16, 2005 at 7:00 P.M. in the County Board Room.

PUBLIC HEALTH & SAFETY

Committee Action & Report (Mr. Scott)

Bills – The Public Health & Safety Committee met on Tuesday, July 19, 2005 at 7:00 P.M. and reviewed the bills for the Sheriff's Office, the Coroner's Office, Emergency Management, and Animal Control. All of the bills were in order.

EMA/Computer System Update – Mr. Simon, the county’s EMA Coordinator, reported to the committee that he is reviewing a computer upgrade which will be compatible with the GIS system. A transfer of appropriations in the amount of \$2,400.00 will be requested to pursue the upgrade.

Mutual Aid Agreement/Emergency Services – The County Clerk read, by title, a resolution authorizing participation as a member in the Illinois Emergency Management Mutual Aid System Response pursuant to an intergovernmental agreement by and between the County of Adams and the Illinois Emergency Services Management Association for the establishment of a mutual aid intergovernmental service agreement (See Attachment F-1).

Mr. Scott moved to approve the resolution authorizing participation as a member in the Illinois Emergency Management Mutual Aid System Response pursuant to an intergovernmental agreement by and between the County of Adams and the Illinois Emergency Services Management Association for the establishment of a mutual aid intergovernmental service agreement.

Mr. Totsch seconded the motion.

Motion to approve the resolution authorizing participation as a member in the Illinois Emergency Management Mutual Aid System Response pursuant to an intergovernmental agreement by and between the County of Adams and the Illinois Emergency Services Management Association for the establishment of a mutual aid intergovernmental service agreement adopted.

Animal Warden – A temporary animal warden, Mr. Gary Bryant, has been hired to replace a vacancy in the position.

The next meeting of the Public Health & Safety Committee will be on Tuesday, August 16, 2005 at 7:00 P.M. in the law library of the Courthouse.

FINANCE

Committee Action & Report (Mr. Heidbreder)

School Liaison/Sheriff’s Dept. – Mr. Heidbreder moved to adopt/concur with Sheriff Fischer’s proposal for a school liaison program working in conjunction with, and funded through, the Superintendent of Regional Schools.

Mr. Bellis seconded the motion.

Discussion – Sheriff Fischer, responding to questions from the County Board, indicated that the original proposal included one additional full-time employee in the Sheriff’s Department to handle the anticipated responsibilities of a liaison between the school districts in Adams County. After discussing the matter with the Finance Committee, there was concern about future funding for the new position. Sheriff Fischer has since indicated that current resources (such as the DARE employee) could be utilized to begin the program.

Sheriff Fischer also indicated that the liaison would primarily work within the school districts in the rural areas of the county. One current program at Quincy's Chaddock facility (known as the CARES program) works closely with students from the rural schools of Adams County. Students with truancy issues or multiple disciplinary problems from these school districts are now placed in the CARES program. Funding for Sheriff Fischer's proposal would be from the CARES program.

After meeting with four of the Superintendent of Schools from Adams County, Sheriff Fischer has received support for the project. Communication lines could be created between parents, students, principals, teachers and superintendents. With good communications, issues such as the use of drugs, bullying, etc. could be "curbed."

Mr. Heidbreder voiced concern about operating this program through the Sheriff's Office. He indicated that since most of the funding for the Sheriff's Office was from residents within Quincy Township or the City of Quincy, and since the Regional Superintendent of Schools was funding the proposed program, maybe the Superintendent of Schools should operate the program.

Motion to adopt/concur with Sheriff Fischer's proposal for a school liaison program working in conjunction with, and funded through, the Superintendent of Regional Schools adopted.

Mr. Niekamp and Mr. McCleary abstained from voting on the above issue.

Help America Vote Act (HAVA) Funding – The County Clerk read, by title, a resolution for the authorization to apply for funding, for authorization to purchase ADA voting accessible equipment, and for authorization to monitor the record keeping of such expenditures for the Title III funding of the Help America Vote Act (See Attachment G-1 thru G-2).

Mr. Heidbreder moved to approve authorization to apply for funding, for authorization to purchase ADA voting accessible equipment, and for authorization to monitor the record keeping of such expenditures for the Title III funding of the Help America Vote Act. Mr. Johnson seconded the motion.

Discussion – The County Clerk explained that Adams County has been allocated up to \$400,000 of federal funds for ADA accessible voting equipment for our polling places. HAVA requires that this equipment be in place by January 1, 2006.

A letter of intent has already been signed with ES&S to purchase 46 units. The equipment is an add-on unit to the optical scan voting equipment currently used in Adams County. The new ADA equipment will meet the various needs of disabled voters, including the visually impaired, the hearing impaired, those individuals with physical mobility issues, and those individuals with barriers to the written or verbal English language. In addition, the ballots used with the ADA equipment are identical to the ballots used by other voters, and will be placed into the optical scan unit after the voter has completed his/her voting.

Motion to approve authorization to apply for funding, for authorization to purchase ADA voting accessible equipment, and for authorization to monitor the record keeping of such expenditures for the Title III funding of the Help America Vote Act adopted.

Transfer of Appropriations/Coroner – The County Clerk read a request for a transfer of appropriations for the Coroner’s Office of \$1,200.00 from line item #001-027-5543, Post Mortems & Clinical Exam, to line item #001-027-5516, Automobile Maintenance (See Attachment H-1).

Transfer of Appropriations/Emergency Management – The County Clerk read a request for a transfer of appropriations for the EMA Coordinator in the amount of \$2,400.00 from line item #001-005-5100, Salary, to line item 001-005-5645, Operating Supplies (See Attachment I-1).

Transfer of Appropriations/Animal Warden – The County Clerk read a request for a transfer of appropriations for the animal warden in the amount of \$700.00 from line item #001-009-5549, Postage, to line item 001-009-5845, Equipment (See Attachment J-1).

Roll call taken to approve the three transfers of appropriations as read above.

Those voting to approve were Heidbreder, Johnson, Baum, Obert, McCleary, Hibbert, Totsch, Bockhold, Niekamp, Scott, Richard Reis, Peters, Sparks, Bennett, Cole, Randall Reis, Snider, Bellis, and McLaughlin. Total 19. Those voting no were none. Total zero. Absent were Wand and Peter. Total two.

Motion to approve the three transfers of appropriations as read above adopted.

Conveyance of Deeds – Mr. Heidbreder moved to give authorization to the Chairman of the Board to execute deeds of conveyance of the County’s interest or to authorize the cancellation of the appropriate certificate(s) of Purchase, as the case may be, on eight pieces of real estate sold at auction (See Attachments K-1 through K-8).
Mr. Scott seconded the motion.

Motion to give authorization to the Chairman of the Board to execute deeds of conveyance of the County’s interest or to authorize the cancellation of the appropriate certificate(s) of Purchase, as the case may be, on eight pieces of real estate sold at auction adopted.

Financial Overview – Although there are still anticipated expenditures for capital equipment, as well as retroactive pay to distribute, the financial position of the county is healthy.

Capital Equipment/Line Item Number – The Finance Committee is working with the Treasurer’s Office to create a new department, number 002, for tracking of future capital expenditures. Current accounting numbers are comprised of ten digits, XXX-XXX-XXXX. The three middle digits represent a department or fund. The last four digits will be used to assign a unique number to each capital expenditure.

Budget Requests – Budget request forms will be forwarded to the officeholders and department heads later this month for their input.

Health Insurance – The final results of a recent medical survey indicate that Adams County is offering medical benefits to employees that are comparable with the other major employers that responded to the survey.

The policy year for the county's health insurance policy begins on September 1st of each year. Since the time frame is short, Mr. Heidbreder moved that the County Board empower the Finance/Insurance/Labor Committee to act on its behalf in setting medical insurance policy for Adams county employees for the next policy year beginning September 1, 2005.

Mr. Johnson seconded the motion.

Motion that the County Board empower the Finance/Insurance/Labor Committee to act on its behalf in setting medical insurance policy for Adams county employees for the next policy year beginning September 1, 2005 adopted.

Labor – Mr. Johnson reported that some labor contracts are still open (not settled). A few minor adjustments are being negotiated, and final contracts should be available by the next board meeting.

Revolving Loans – Nothing to report.

UNFINISHED BUSINESS

Clayton Fire Protection District/Cantrell– The County Clerk read a petition of appointment of Mr. Gary Cantrell as trustee to the Clayton Fire Protection District which had been layed over for 30 days.

Mr. Totsch moved to approve the appointment of Mr. Gary Cantrell as trustee to the Clayton Fire Protection District which had been layed over for 30 days.

Mr. McCleary seconded the motion.

Motion to approve the appointment of Mr. Gary Cantrell as trustee to the Clayton Fire Protection District after a 30 day layover adopted.

Ambulance Board Appointment/Havermale – Chairman McLaughlin entertained a motion to concur with the City of Quincy's appointment of Mr. Paul Havermale to the Ambulance Board.

Mr. Scott moved to concur with the City of Quincy's appointment of Mr. Paul Havermale to the Ambulance Board.

Mr. Baum seconded the motion.

Motion to concur with the City of Quincy's appointment of Mr. Paul Havermale to the Ambulance Board adopted.

NEW BUSINESS

Monthly Reports – The County Clerk had monthly reports for the July, 2005 paid bills, the Coroner's Office, the Treasurer's Office, the Sheriff's Office, Quincy/Adams County 9-1-1, the Probation Department, the Supervisor of Assessments, the Board of Review, the Office of Recorder, the County Clerk's Office, the Juvenile Detention Center, and the Adams County Ambulance & Emergency Medical Services Office.

Mr. Bockhold made a motion to receive and file the monthly reports with the appropriate committee.

Mr. Bennett seconded the motion.

Motion to receive and file the monthly reports with the appropriate committee adopted.

CORRESPONDENCE

Illinois Department of Corrections
Illinois Department of Transportation
Illinois Department of Natural Resources
Illinois Department of Revenue
US Army Corp. of Engineers
Adams County Emergency Management Agency
Letter from Tallcott Lumber Works
Two Rivers RC&D
Letter from Mr. David M. Shaffer

Mr. Bockhold made a motion to receive and file the correspondence with the appropriate committee.

Mr. Bennett seconded the motion.

Motion to receive and file the correspondence with the appropriate committee adopted.

Chairman McLaughlin reminded those present that public and parochial schools, as well as local colleges would soon be in session. Be alert and drive safely.

Chairman McLaughlin moved that the meeting be recessed until Tuesday, September 13, 2005 at 7:00 P.M.