

**PROCEEDINGS  
OF THE COUNTY BOARD  
ADAMS COUNTY, ILLINOIS**

**COUNTY OF ADAMS)  
STATE OF ILLINOIS)**

The County Board of Adams County, Illinois met at the Courthouse, Quincy, Illinois, on Tuesday, July 12, 2016 at 7:00P.M., pursuant to recess.

PRESENT: Les Post, Chairman  
Chuck Venvertloh, County Clerk  
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Mr. Davis gave the invocation which was followed by the pledge of allegiance to the Flag of the United States of America.

Chairman Post called the meeting to order. The County Clerk called roll and the following members were present: Theresa Bockhold, Duane Venvertloh, Joe Zanger, Richard Reis, Todd Duesterhaus, Sam Franklyn, Rebecca Weed, Greg Vaughn, Dave Bellis, Marvin Kerkhoff, Todd Degitz, John Heidbreder, Kent Snider, Lyle Nichols, Mark Peter, Matt Obert, John Brady, Seldon Totsch and Les Post. Total present: 19. Absent were: Ryan Niekamp and Rick Gengenbacher. Total absent: 2.

Chairman Post declared a quorum present.

Office holders, department heads, and/or their representatives also present were: Mr. Jim Frankenhoff and Dave Bockhold from the Highway Department, Jon Barnard Adams County State's Attorney, Mr. Gary Farha from the State's Attorney's Office, Lori Geschwandner Adams County Circuit Clerk, James Jones from the Juvenile Detention Center, Mr. John Simon from Emergency Management, Brian Vonderhaar Adams County Sheriff, Mr. Terry Asher Adams County Treasurer, Ms. Georgene Zimmerman Adams County Supervisor of Assessments, Holly Henze and Todd Nelson from the Public Defender's Office, Richard Perrine from the Jail Sub-Committee, Steve Rowlands from Adams County 911, and Mr. Paul Davis from the Ambulance Department.

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Mr. Obert moved to suspend the rules to allow the public to speak.  
Mr. Reis seconded the motion.

Motion to suspend the rules approved.

Joy Cuartero Austin from GREDF spoke to give the semi-annual update on GREDF. Ms. Austin mentioned a 12 million manufacturing expansion and 2 potential additional expansions of 80 million which should help the local job market. She spoke about a workforce initiative which will enable local workers and future workers to gain experience and knowledge to better prepare them for the workplace and make them more valuable to employers. GREDF attended a USDC summit as 1 of 13 Illinois communities. The takeaway from the summit was that Adams County needs to be more competitive to attract new

businesses. The Tri-State Summit will be held at Iowa Wesleyan University on November 18<sup>th</sup>. It will be the 20<sup>th</sup> Anniversary of the Tri-State Summit.

Mr. Nichols asked how the branding slogan “Right on Q” has been accepted in Illinois and around the country.

Ms. Austin state the “Right on Q” has been accepted very well and has been used quite a lot by local businesses. The focus has shifted lately though in an attempt to use more of the marketing information provided during the branding research.

Ms. Weed made a motion to return to regular session.

Mr. Zanger seconded the motion.

The Board voted to return to regular session

Mr. Duesterhaus moved to approve the minutes of the June 14, 2016 County Board meeting with the corrections that were distributed.

Ms. Weed seconded the motion.

Motion to approve the minutes from June 14, 2016 as corrected adopted.

## Transportation, Building & Technology

### **Committee Report (Mr. Snider)**

Bills–The committee met on Monday, July 11, 2016 to review the bills for the Highway Department, the Maintenance Department, and the Technology Department. All of the bills were in order.

Resolutions- The County Clerk read the following resolution, by title, for approval:

- A. 2016-07-052-024 – Resolution appropriating \$6,825.00 from the County Bridge Fund to pay for a culvert on County Bridge Fund Project #203-1 in Ursa Road District. (Attachment A-1)

Mr. Snider moved to approve the resolution.

Mr. Reis seconded the motion.

Motion to approve resolution 2016-07-052-024 adopted.

- B. 2016-07-052-025 – Resolution appropriating \$8,788.50 from the County Bridge Fund to pay for a culvert on County Bridge Fund Project #591-1 in Camp Point Road District. (Attachment A-2)

Mr. Brady moved to approve the resolution.

Mr. Reis seconded the motion.

Mr. Nichols asked about the price differential in the two culverts.

Mr. Frankenhoff stated that there is a typo in the resolution regarding the size but that the culvert for 2016-07-052-05 is larger than the 2016-07-052-024 culvert.

Motion to approve resolution 2016-07-052-025 adopted.

- C. 2016-07-052-026 – Resolution appropriating \$18,793.60 from the County Bridge Fund to pay for a culvert on County Bridge Fund Project #800 in Liberty Road District. (Attachment A-3)

Mr. Zanger moved to approve the resolution.

Mr. Snider seconded the motion.

Motion to approve resolution 2016-07-052-026 adopted.

The committee's next meeting is scheduled for Monday, August 8, 2016 at 4:30 P.M. at the Highway Department.

## Legislative & Judicial

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### Committee Report (Ms. Bockhold)

Bills – The committee met on Tuesday June 19, 2016 and reviewed the bills from the Circuit Clerk's Office, the Juvenile Detention Center, the Probation Department, the Public Defender's Office, the State's Attorney's Office and the Supervisor of Assessments Office. All of the bills were in order.

#### Appointments

- A. County Board members from District 6 and 7 Mr. Niekamp met with both the candidates for the Liberty Fire Protection District trustee position on Thursday July 7<sup>th</sup> and unanimously recommended Donald Loos be appointed.

Ms. Bockhold moved to approve the above appointment.

Mr. Duesterhaus seconded the motion.

The appointment of Don Loos to the Liberty Fire Protection District trustee position was approved

#### One-Day and Two-Day Liquor License -

- A. Request from the "Pulling for Daryl Stoll" Benefit for a One-Day Liquor permit for an event to be held August 20, 2016 at the Adams County Fairgrounds. (Attachment B-1)

Ms. Bockhold made a motion to approve the request for a Liquor Permit for the "Pulling for Daryl Stoll" Benefit to be held at the Adams County Fairgrounds.

Mr. Franklyn seconded the motion.

The motion to approve the request for a Liquor Permit for the "Pulling for Daryl Stoll" Benefit to be held at the Adams County Fairgrounds was approved.

- B. Request from Ethan's rodeo for a Liquor License for August 12<sup>th</sup> and 13<sup>th</sup> for a Fundraising Event to be held at the Adams County Fairgrounds. (Attachment B-2)

Mr. Duesterhaus made a motion to approve the request for a Liquor License for August 12<sup>th</sup> and 13<sup>th</sup> for a Fundraising Event to be held at the Adams County Fairgrounds.

Mr. Franklyn seconded the motion.

The motion to approve the request for a Liquor License for August 12<sup>th</sup> and 13<sup>th</sup> for a Fundraising Event to be held at the Adams County Fairgrounds was approved.

The committee's next meeting is scheduled for Tuesday, July 19, 2016 at 6:00 P.M. in the county board room.

## Public Health & Safety

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### Committee Report (Mr. Nichols)

The Committee met Tuesday, June, 2016 at 7:00 p.m. and reviewed the bills for the sheriff, coroner, emergency management and animal control. All of the bills were in order.

### Department Reports

#### Sheriff

1. Joe Lohmeyer "Chief Deputy of Operations said there was a Warrant Roundup. This was a joint effort of Adams County Sheriff's Department, Quincy Police Department and the Drug Task Force. There were 13 arrests in 2 days.
2. Mr. Lohmeyer also reported that a JAG Grant was awarded and will be split with Quincy Police Department. Last year this grant bought 26 portable radios. These replaced radios that were purchased more than 10 years ago.

#### Emergency Management

1. John Simon has reviewed with the Building and Grounds Committee and the Jail sub-committee the cost to erect a temporary tower and remove the 2 old towers. The entire cost for temporary mount and removal is \$9,222.
2. John also reported there will be an initial cost of about \$1000 to replace 2 antennas that were mounted to the old towers. They are too rusted to re-use.

The next committee meeting will be Tuesday at July 19, 2016 at 7:00 p.m. in the Law Library of the Adams County Courthouse.

## Finance

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### Committee Report (Mr. Venvertloh)

Bills – The committee met on Monday July 11, 2016 at 6:15 PM to review the bills. All of the bills were in order.

#### Resolutions-

- A. Tax Sale Resolution Parcel Number: 23-5-1028-000-00. The County Clerk read the resolution by title only for approval. (Attachment C-1)

Mr. Venvertloh moved to approve the above resolution as read.

Mr. Degitz seconded the motion.

The Tax Sale Resolution for Parcel Number 23-5-1028-000-00 was approved as read.

- B. Transfer of Budget Appropriation – from County Board, Finance Committee – A transfer of \$10,000.00 from line item 001-001-5999, County General Contingency for a revised budget of \$229,836.65 and a transfer of \$10,000 to line item 001-001-5496, County General, Outside Legal Consultant, for a revised budget amount of \$10,000.00. (Attachment C-2)

Mr. Venvertloh moved to approve Transfer of Budget Appropriation as read.

Mr. Heidbreder seconded the motion.

Lyle Nichols asked if this was the same amount we paid previously.

Mr. Venvertloh stated it was quite a bit more than this amount last time but that was due to the language changes in the contract plus some additional work that will not need to be done this time.

A roll call vote was taken to approve the Transfer of Budget Appropriation.

All in Favor: Theresa Bockhold, Duane Venvertloh, Joe Zanger, Richie Reis, Todd Duesterhaus, Sam Franklyn, Rebecca Weed, Greg Vaughn, Dave Bellis, Marvin Kerkhoff, Todd Degitz, John Heidbreder, Kent Snider, Lyle Nichols, Mark Peter, Matt Obert, John Brady, Seldon Totsch, and Les Post. Total in favor: 19. Absent were: Ryan Niekamp and Rick Gengenbacher. Total absent: 2.

Motion to approve Transfer of Budget Appropriation adopted.

### Insurance

Mr. Venvertloh reported the Finance committee has started work to put out a request for proposal on Property and Casualty insurance. The RFP will be released soon and will be for the December 1, 2016 renewal. On Health Insurance, a firm renewal should be available next month. The committee expects a 6% increase but is hoping for something less.

### Budget

A letter was sent out to the office holders and department heads to request their budget submissions. New forms are being worked on with the change in financial software. The deadline is August 5<sup>th</sup>.

The finance committee will also be submitting an RFP to refinance approximately 5,000,000 in existing bonds. These bonds are not connected to the jail. That should be published next month.

Mr. Nichols asked about an agenda item for a budget transfer for the coroner's office. Mr. Venvertloh stated they are still waiting on more information from the Coroner and that item has been tabled until that information is received.

The committee's next meeting is scheduled for August 8, 2016 at 6:15 P.M. in the ROE Board room.

## Unfinished Business

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Ambulance Location Committee – Chairman Post had appointments to set up the Ambulance Location Committee. Mr. Post had the following recommendations for appointment.

County Board – Matt Obert & Dave Bellis

Ambulance Board – Paul Havermale and Gary Cantrell

County Board Member & Ambulance Board Chairman – Todd Degitz

Mr. Venvertloh made a motion to approve the appointments.

Mr. Snider seconded the motion.

The committee appointments were approved as recommended.

3-7-7 Board - Chairman Post had appointments to the 3-7-7- Board for Dave Rees and Matt Obert for 3 year appointments thru March, 2019. (Attachment D-1)

Mr. Heidbreder made a motion to approve the appointments.

Mr. Venvertloh seconded the motion.

The appointments to the 3-7-7- Board were approved as recommended.

## New Business

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### Monthly Reports-

Supervisor of Assessments/Board of Review, the Probation Department, Juvenile Detention Center, the County Clerk/Recorder's Office, the Sheriff's office, Treasurer's office, monthly check register for June 2016, and Funds Summary report for June 2016 including revenue and expenses.

Mr. Duesterhaus moved to receive, file and forward the reports to the appropriate committee.

Mr. Peter seconded the motion.

The motion was approved.

Chairman Post took a moment to thank Holly Henze for her service as Chief Public Defender. He thanked her for her service and wished her well as she will now serve in her new position of Judge in the Eighth Circuit. Chairman Post also congratulated Todd Nelson on his appointment as the new Chief Public Defender.

Mr. Brady went on record to state that the Sheriff Department as well as the Quincy Police and State Police have his full support for the job they do in regards to what is happening around the country and world.

Mr. Post echoed those sentiments and stated the entire board would certainly agree.

## **Correspondence**

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- 1) Letter from the Regional Office of Education regarding an Intergovernmental Agreement between the Adams County Board, the Regional Office of Education #1, Payson Community Unit 1, Liberty Community Unit 2, Community Unit 3, Mendon Community Unit 4 and Adams County Regional Safe School.

Mr. Duesterhaus moved to receive, file and forward the correspondence to the appropriate committee.

Mr. Franklyn seconded the motion.

The motion was approved.

## **Jail Sub-Committee**

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### **Committee Report (Mr. Peter)**

The Jail Sub-Committee met earlier this evening July 12, 2016 to discuss the HOK contract regarding the QPD portion of the new jail facility. The County Board members received a modification to the HOK agreement. Mr. Bonczyk and State's Attorney Jon Barnard both reviewed the amendment. At the committee meeting a recommendation of \$175,000.00 was made for the fee portion of the amendment. That \$175,000.00 will be paid for by the city from the amount the City had set aside for the project. The additional \$33,000.00 will be set aside for a discussion for the next board meeting. (Attachment E-1)

Mr. Peter made a motion to accept the \$175,000.00 amendment made to the HOK contract.

Mr. Venvertloh seconded the motion.

Motion to accept the \$175,000.00 amendment made to the HOK contract was approved.

The remainder of the committee meeting dealt with property acquisition for the new jail site.

Mr. Peter made a motion to go into executive session to discuss the property acquisition.

Mr. Reis seconded the motion.

Motion to move to executive session approved.

The County Board returned to open session.

At 7:48 p.m., the Board Meeting was recessed until next month at 7:00 pm on August 9, 2016.

2016-07-052-024

By The Adams County Transportation, Building, & Technology Committee

TO THE HONORABLE COUNTY BOARD

Ladies and Gentlemen:

RESOLVED, your Committee has received an application from the Commissioner of Highways of Ursa Road District for aid in accordance with state statute and the rules of this Board and has carefully considered this application. Your Committee agreed to grant aid to the above Road District; and

BE IT FURTHER RESOLVED, that this project shall be known as follows: County Bridge Fund Project #203-1 in Ursa Road District, located approximately 5.25 miles west of Marcelline, Illinois; and

BE IT FURTHER RESOLVED, that an appropriation shall be made from the County Bridge Fund as follows:

County Bridge Fund Project #203-1 in Ursa Road District in the sum of \$6,825.00 and

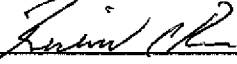
BE IT FURTHER RESOLVED, that a 72 inch x 60 foot, 10 gauge, polymer coated, galvanized culvert was purchased from Metal Culverts, Inc., Jefferson City, Missouri; and

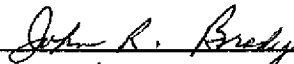
BE IT FURTHER RESOLVED, that a voucher be drawn on the County Bridge Fund in favor of Metal Culverts, Inc. as follows:

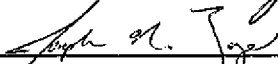
County Bridge Fund Project #203-1 in Ursa Road District in the sum of \$6,825.00 as payment of the County's liability in behalf of such work, upon bills therefore properly verified and presented according to state statute and the rules of this board.

Respectfully submitted,

  
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Adams County Transportation,  
Building, & Technology Committee



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2016-07-052-025

By The Adams County Transportation, Building, & Technology Committee

TO THE HONORABLE COUNTY BOARD

Ladies and Gentlemen:

RESOLVED, your Committee has received an application from the Commissioner of Highways of Camp Point Road District for aid in accordance with state statute and the rules of this Board and has carefully considered this application. Your Committee agreed to grant aid to the above Road District; and

BE IT FURTHER RESOLVED, that this project shall be known as follows: County Bridge Fund Project #591-1 in Camp Point Road District, located approximately 4 miles northwest of Camp Point, Illinois; and

BE IT FURTHER RESOLVED, that an appropriation shall be made from the County Bridge Fund as follows:

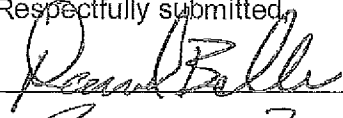
County Bridge Fund Project #591-1 in Camp Point Road District in the sum of \$8,788.50 and

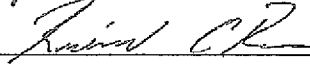
BE IT FURTHER RESOLVED, that a 72 inch ERS x 62 foot, 10 gauge, polymer coated, galvanized arch culvert was purchased from Metal Culverts, Inc., Jefferson City, Missouri; and

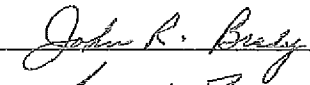
BE IT FURTHER RESOLVED, that a voucher be drawn on the County Bridge Fund in favor of Metal Culverts, Inc. as follows:

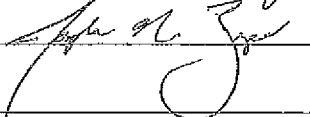
County Bridge Fund Project #591-1 in Camp Point Road District in the sum of \$8,788.50 as payment of the County's liability in behalf of such work, upon bills therefore properly verified and presented according to state statute and the rules of this board.

Respectfully submitted,

  
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Adams County Transportation,  
Building, & Technology Committee

2016-07-052-026

By The Adams County Transportation, Building, & Technology Committee

TO THE HONORABLE COUNTY BOARD

Ladies and Gentlemen:

RESOLVED, your Committee has received an application from the Commissioner of Highways of Liberty Road District for aid in accordance with state statute and the rules of this Board and has carefully considered this application. Your Committee agreed to grant aid to the above Road District; and

BE IT FURTHER RESOLVED, that this project shall be known as follows: County Bridge Fund Project #800 in Liberty Road District, located approximately 3.5 miles east of Liberty, Illinois; and

BE IT FURTHER RESOLVED, that an appropriation shall be made from the County Bridge Fund as follows:

County Bridge Fund Project #800 in Liberty Road District in the sum of \$18,793.60 and

BE IT FURTHER RESOLVED, that a 120 inch x 64 foot, 8 gauge, polymer coated, galvanized culvert was purchased from Metal Culverts, Inc., Jefferson City, Missouri; and

BE IT FURTHER RESOLVED, that a voucher be drawn on the County Bridge Fund in favor of Metal Culverts, Inc. as follows:

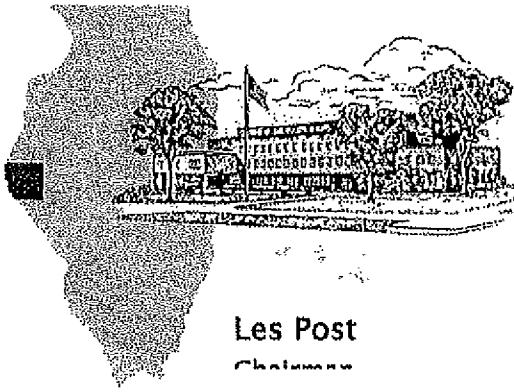
County Bridge Fund Project #800 in Liberty Road District in the sum of \$18,793.60 as payment of the County's liability in behalf of such work, upon bills therefore properly verified and presented according to state statute and the rules of this board.

Respectfully submitted,

*David Baller*  
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*Kevin Chen*  
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*John R. Brady*  
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*Joseph R. Zeger*  
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Adams County Transportation,  
Building, & Technology Committee

6-1



**COUNTY BOARD  
COUNTY OF ADAMS Quincy, Illinois**

**SPECIAL ONE DAY PERMIT REQUEST  
FOR THE SALE AT RETAIL OF ALCOHOLIC BEVERAGES**

County of Adams

State of Illinois

Request in the Name of: PULLING FOR DARYL STOLL BENEFIT

Event name (if different): PULLING FOR DARYL STOLL BENEFIT

Location of Event: ADAMS COUNTY FAIR

Address: 2010 E 1250th ST  
MENDON IL 62351

Date of Event: AUG 20 2016

Hours License to be in effect: 4:00 PM TO 11:59 PM

Don L. Hest Chairman  
Applicant

7-5-16  
Date

**THE PERMIT IS NOT TRANSFERABLE. POST THE PERMIT IN A CONSPICUOUS PLACE**

**TRANSPORTATION, BUILDING  
AND TECHNOLOGY**  
Kent Snider, Chairman  
Dave Bells  
John Brady  
Richard Reis  
Joe Zanger

**PUBLIC HEALTH  
AND SAFETY**  
Mark Peter, Chairman  
Lyle Nichols  
Seldon Totsch  
Rebecca Weed  
Randall Reis

**FINANCE**  
Duane Venvertloh, Chairman  
John Heldbreder  
Rick Gengenbachor  
Matt Obert  
Todd Degitz

**LEGISLATIVE  
AND JUDICIAL**  
Theresa Boekhold, Chairman  
Ryan Niekamp  
Todd Duesterhaus  
Marvin Kerkhoff  
Connie Sparks

B-2

## Ethan's Rodeo

David and Alicia Weiman

648 N 2250<sup>th</sup> Ave.

Ursa, IL 62376


217-440-3639



Mr. Chuck Venvertloh,

We would like to request permission for a liquor license for Ethan's Rodeo located at the Adams County Fairgrounds in Mendon, IL on August 12th and 13th 2016. This is an event that raises money for neuroblastoma research, a childhood cancer. This event will be under Ethan's Rodeo NFP, INC. EIN 27-3118904. Please call if you have any questions.

Thank you,

  
Alicia Weiman  
7-7-2016

C-1

07-16-001

**RESOLUTION**

2012-0325



WHEREAS, The County of Adams, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Adams, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

LOT 3 BLK 39KEYES SURVEY E 37FT LOT 3

PERMANENT PARCEL NUMBER: 23-5-1028-000-00

As described in certificate(s): 2012-0325 sold on October 28, 2013

Commonly known as: 326 CHESTNUT ST.

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property, by reconveyance, to the owner of a former interest in said property.

WHEREAS, Ronnie C McKenzie, has paid \$1,687.00 for the full amount of taxes involved and a request for reconveyance has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$878.68 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$10.00 for cancellation of Certificate(s), the Tax Liquidation Fund shall receive \$80.44 to reimburse the revolving account the charges advanced from this account, and the Recorder of Deeds shall receive \$45.00 for recording. The remainder is the amount due the agent for his services.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, that the Chairman of the Board of Adams County, Illinois,, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$878.68 to be paid to the Treasurer of Adams County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 12<sup>th</sup> day of July, 2016

ATTEST:

  
\_\_\_\_\_  
CLERK

  
\_\_\_\_\_  
COUNTY BOARD CHAIRMAN



RECONVEYANCE

07-16-001

# TRANSFER OF BUDGET APPROPRIATION FY 2015/2016

Name of Department Head requesting budget change: County Board-Finance Committee  
Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the Fiscal period beginning December 1, 2015 and ending November 30, 2016, and

WHEREAS, it now appears desirable and necessary that certain adjustments be made between Appropriation items in the General Fund in said Annual Appropriation Ordinance,

NOW THEREFORE BE IT RESOLVED by the County Board of Adams County, Illinois, that the amounts herein below set forth be and are hereby transferred from the unexpended balance of certain appropriation items in the General Fund, as contained in said Budget and Appropriation Items within the same Fund, as follows:

AMOUNT	APPROPRIATION NUMBER /DESCRIPTION	REVISED BUDGET
\$10,000.00 From	001-001-5999 County General: Contingency	\$229,836.65
\$10,000.00 To	001-001-5496 County General: Outside Legal Consultant	\$10,000.00

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS,  
THIS 12<sup>th</sup> DAY OF July, 2016

Chairman of the Board

County Clerk



D-1

**Chuck Venvertloh**

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**From:** Les Post <lespost@adams.net>  
**Sent:** Monday, June 20, 2016 9:14 PM  
**To:** Henry Murray  
**Cc:** Chuck Venvertloh  
**Subject:** Re: 377 Board terms and appointments

Hank  
We will get the appointments on the agenda for the July board meeting.  
Thanks  
Les

**From:** Henry Murray  
**Sent:** Monday, June 20, 2016 11:46 AM  
**To:** chairman@co.adams.il.us  
**Subject:** 377 Board terms and appointments

The terms of two our members (Dave Reis and Matt Obert) are about to expire. I would suggest their reappointment.

If you have any questions or concerns, please let me know.

Thank you.

Hank Murray, Chair 377 Board

Hank Murray, Quincy, IL  
hmurray3103@live.com  
cell: 217-653-0486

Mostly retired human services CEO/consultant, sometimes preacher/pastor and President, CEO and general flunkie of the Central Valley Terminal Railroad (HO scale).

Razor for human behavior (with apologies to John of Occam):  
Never attribute to malice intention or plan that which can be explained by ignorance, incompetence or stupidity.

**BSB**

**BRUCE S. BONCZYK LAW OFFICE**  
ATTORNEY AND COUNSELLOR AT LAW

601 WEST MONROE STREET, SPRINGFIELD, IL 62704  
TELEPHONE (217) 525-0700 FAX (217) 525-2171

**MEMORANDUM**

**To: Mark Peter, Les Post**  
**From: Bruce S. Bonczyk**  
**Date: June 30, 2016**  
**Re: Proposed Modification No. 1 to**  
**Professional Services Agreement with HOK Architecture**

Per your request, I prepared a Modification No. 1 to the Professional Services Agreement with HOK Architecture. This modification was to incorporate the Quincy Police Headquarters (QPH) being added to the Adams County Adult Detention Center (ADC) and Sheriff's Department Project. The new QPH will be approximately 10,000 gross square feet in size and will add approximately \$2.5 million to the project costs. Since this additional work is being added early in the design process, the scope is being revised but the basic services of the agreement will remain the same. A draft copy is attached along with a revised schedule. HOK has confirmed this language is acceptable.

I reviewed the proposed fee adjustment request of \$225,000.00 for such additional design services and construction administration services. The most widely published fee guidelines are those of the State of Illinois Capital Development Board. The police station and the jail would fall in the same project type of Group II, or 2N for new construction. The original negotiations resulted in a fee structure very favorable to the County.

When the County negotiated with HOK on the contract for a \$20 million figure, the County suggested, and obtained, a flat fee for not only basic services, but also what would constitute additional services where a fee could vary due to the actual activities performed. The County locked in a fee for both the basic and additional fees of \$1.6 million or 8% of the cost of construction.

Just from a numeric standpoint, assuming the base and additional services would remain in one fee component, the proposed fee amount after modification would be \$1,825,000.00. This results in a total fee of 7.45% for the overall project, which would be construction costs plus furnishings and computers/telecommunications. Using the revised construction amount of \$22.5 million, the fee at 8% would be \$1,800,000.00, or 7.35% of total project costs.

*Approved 175,000 at Jail  
Sub Committee*



The fee increase proposed by HOK is \$225,000, which is at the higher end. The low end of the range would be \$200,000.00 for the modification utilizing the percentage fee negotiated previously. That number would be below the CDB guidelines for similar projects, and the County is also locking in the value of additional services as per the original contract. However, adding the police department addition component at this late date in the process also imposes additional effort upon the designer. There has also been an extended time period for the site acquisition. This would tend to support the higher end of the range as suggested by HOK.

It is my understanding that negotiations are in progress with respect to the proposed fee increase for the modifications. Any figure within the range of \$200,000 - \$225,000 would be reasonable and consistent with industry practice for such modification. At this point, I have left the actual modification amount blank until negotiations are concluded.

# AIA® Document G802™ - 2007

## Amendment to the Professional Services Agreement

Amendment Number: 001

TO: Les Post  
Adams County Board Chairman  
(Owner or Owner's Representative)

In accordance with the Agreement dated: October 13, 2015

**BETWEEN** the Owner:  
(Name and address)  
County Board of Adams County, IL  
521 Vermont Street  
Quincy, IL 62301

and the Architect:  
(Name and address)  
Hellmuth, Obata & Kassabaum, Inc.  
60 E. Van Buren Street - 14th Floor  
Chicago, IL 60605

for the Project:  
(Name and address)  
New Detention Facility  
Adams County, IL

Authorization is requested  
 to proceed with Additional Services.  
 to incur additional Reimbursable Expenses.

As follows:  
THE BASIC SERVICES ARE REVISED AS FOLLOWS:

### SCOPE OF MODIFICATION

This modification contains work associated with the Quincy Police Headquarters (QPH) being added to the Adams County Adult Detention Center (ADC) and Sheriff's Department Project. The new QPH will be approximately 10,000 gross square feet in size and be built for approximately \$2.5 million. The QPH will be built contiguously within the footprint of the new Adams County ADC/ Sheriff, and will be provided access and services with that facility and the existing courthouse as required and in cooperation with Adams County and its Sheriff's Department. Quincy Police Department will cooperate with HOK in determining programming and design input within those budget parameters.

### SCOPE OF SERVICES

HOK to provide feasibility studies, site test fit, due diligence, programming, planning, design, bidding and construction administration service to add the Quincy Police Headquarters (QPH) to the Adams County Adult Detention Center and Sheriff's Department Project per the scope of modification services. Services to include architecture, interior space planning and design, structural, mechanical, electrical, plumbing and fire protection engineering, physical and low voltage security, and other design services as required. All services to be in accordance with the terms and conditions of the Professional Services Agreement, dated October 13, 2015, and the modification includes all base and reimbursable expenses.

The following adjustments shall be made to compensation and time.  
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

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User Notes:

(389ADR25)

Compensation:

Add the sum of  
\$

for a revised Basic Compensation of

Time:

Design is to be commenced immediately with bid documents being prepared for release by Spring 2017. Item 2 of the Schedule of Attachments, Professional Services Agreement, Exhibit A, is deleted in its entirety and a Revised "Project Schedule" of Section 4: Approach to the Project as provided in the Statement of Qualifications of HOK, dated July 31, 2015, as amended effective June 30, 2016, is attached hereto and incorporated into the Professional Services Agreement.

SUBMITTED BY:

AGREED TO:

\_\_\_\_\_  
*(Signature)*

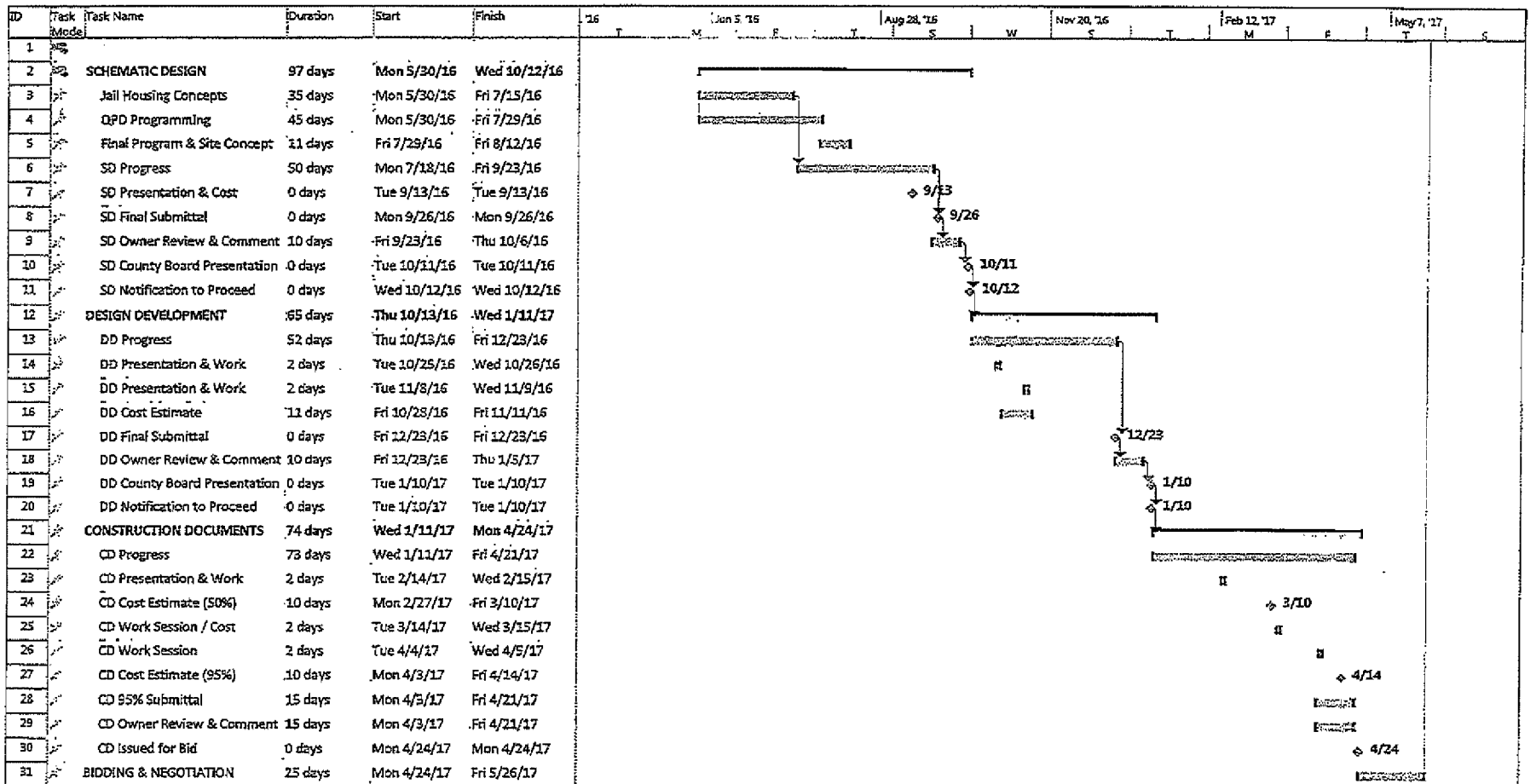
\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
Jeff Goodale, Sr. Vice President  
*(Printed name and title)*

\_\_\_\_\_  
Les Post, Board Chairman  
*(Printed name and title)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Date)*



Project: Adams Date: Wed 6/29/16	Task	Project Summary	Manual Task	Start-only	Deadline
	Split	Inactive Task	Duration-only	Finish-only	Progress
	Milestone	Inactive Milestone	Manual Summary Rollup	External Task	Manual Progress
	Summary	Inactive Summary	Manual Summary	External Milestone	

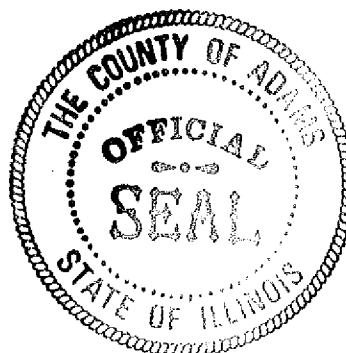


CHAIRMAN

ATTEST:



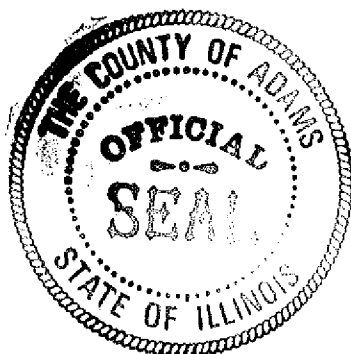
COUNTY CLERK



COUNTY OF ADAMS )  
STATE OF ILLINOIS )

I, Chuck R. Venvertloh, County Clerk in and for said County of Adams, State of Illinois, do hereby certify that the foregoing is a true and complete copy of the proceedings of the Adams County Board's meeting held July 12, 2016 as shown by the records in my office.

Witness my hand and official seal at Quincy, Illinois, this 9<sup>th</sup> day of August, 2016.



COUNTY CLERK