



PART-TIME Dental Hygienist

Description

1. Division

- a. Clinical Services
- b. Reports to Dental Clinic Supervisor

2. Licenses/Certifications

- a. Active license to practice Dental Hygiene in the State of Illinois
- b. Current certification and training for administration of nitrous oxide and local anesthetic as specified in the Illinois Dental Practice Act
- c. CPR certification.

3. Education/Experience

- a. Education Required
 - i. Associate's degree in Dental Hygiene or equivalent degree program **required**
 - ii. Knowledge of Incident Command System (ICS) which may be obtained with employment.
- b. Experience Required
 - i. None required.
 - ii. Three years of dental experience preferred.

4. Job Duties

- a. Maintains a high level of confidentiality and professionalism.
- b. Complies with all federal, state and local laws related to the Dental Hygienist position.
- c. Maintains working knowledge of and compliance with all department policies and procedures.
- d. Attend all Adams County Health Department (ACHD) mandatory in-services and trainings.
- e. Provide quality dental hygiene services to eligible patients according to the guidelines of the Illinois Dental Practice Act
- f. Reviews patient's chart regarding patient information.
- g. Works collaboratively within a multidisciplinary team to deliver comprehensive dental services in a variety of settings. Consults with patient's physician office regarding medical problems in relation to future dental treatment.
- h. Performs dental hygiene functions which includes scaling and root planning the patient's teeth, polishing teeth, applying topical fluoride, obtaining radiographs, sealants, and impressions, flossing and providing oral hygiene instruction as needed. May provide these services in a variety of settings without direct supervision according to Illinois Dental Practice Act.
- i. Applies appropriate technical skills based on available medical data and professional judgment.
- j. Responsible for intraoral and extraoral radiographs:
 - i. Adheres to safety protocols to minimize radiation exposure.
 - ii. Positions radiography equipment in patients' mouth.

- k. Provides sealant services for patients according to accepted dental care guidelines.
- l. Records appropriate data on patient record according to accepted dental clinic guidelines.
- m. Assumes responsibility for professional development and job-related competency.
- n. Serves as a resource of knowledge within the clinic for clinical care coordination. Assists dentist in clinical operatory when needed.
- o. Complies with Exposure Control Plan regulations as required by law.
 - i. Assists in annual review/update to Exposure Control Plan
- p. Assumes a leadership role in providing dental procedure education to patients to promote compliance and understanding of dental treatment. Consults with patient and/or parent/guardian regarding oral hygiene, fee schedule, and follow up visits.
- q. Responsible for maintenance, cleaning and operation of dental hygiene equipment.
- r. Collects data for statistical purposes on a daily basis on all provided dental clinic services; utilizes computers for patient records and billing, according to dental clinic standards.
- s. Sets up operatory with treatment supplies and breaks down operatory according to OSHA guidelines (i.e. scrubs, sorts, bags, and sterilizes all instruments prior to autoclaving).
- t. Responsible for inventory of dental hygiene operatory and oral health care products and literature given to patient.
- u. Supports off-site Dental Clinic programs.
- v. All other duties as assigned.

Accepting applications until position is filled.

TO APPLY:

Submit current resume and 3 professional references via email to healthjobs@co.adams.il.us

The Adams County Health Department no longer accepts paper applications.

EOE